

Town of Oshkosh
Annual Meeting – Approval Pending
April 14, 2009 - 7:00 p.m. – Town Hall

PRESENT: Chairman Gerald Frey, Supervisor Carol Kaufmann, Supervisor Jim Erdman, Treasurer Maribeth Gabert, Clerk Jeannette Merten, and audience of 5.

Chairman Frey called meeting to order at 7:03 p.m. Introductions were made of the Town of Oshkosh Board.

**MOTION BY STEVE KAROW, SECONDED BY BOB PLUMMER, TO APPROVE
THE ANNUAL MEETING MINUTES DATED APRIL 8, 2008 AS WRITTEN.
MOTION WAS CARRIED BY UNANIMOUS VOICE VOTE.**

BUILDING INSPECTOR REPORT by Dave Frank

Dave Frank was not in attendance.

Frank does hold regular office hours every Monday evening from 6 p.m. to 7 p.m. at the town hall or special appointment can be arranged by calling him.

CLERK REPORT by Jeannette Merten

Merten provided and discussed the contents of the Annual Financial booklet that includes all of 2008 revenues and expenses. Spring Election of 2009 results was available to the public. The town website at www.tn.oshkosh.wi.gov is our central communication point to find out information regarding the town.

Open Book is scheduled for April 25, 2009 from 8:00 a.m. to 10:00 a.m. Board of Review is May 18, 2009 from 3:00 p.m. to 5:00 p.m. A reassessment of the town is in progress, but won't go into effect until 2010.

TREASURER REPORT by Maribeth Gabert

Gabert reported that one of our accounts, AG Edwards, was bought out by Wachovia Securities LLC. Funds were redistributed to assure all the towns funds were insured and protected. Tax payments were down 2% in comparison to last year. While collecting taxes, Gabert receives a number of questions about the mill rate and many people just don't understand the process. She also gets requests to make a name change on the tax bill. A name change is a legal matter and she cannot make that change. The property owner would have to file a document at the register of deeds. Tax collection, overall, went well. The town does not have the ability to accept a credit card payment.

As of January 31st, 76% of the property taxes were paid. Gabert reminded people that dog licenses are required and documentation of vaccination must be included along with the application. Some comments she received were that they would like to see the dog license application sent with the tax bill. She will re-evaluate that request when tax season returns.

SUPERVISOR REPORT by Carol Kaufmann and Jim Erdman

Carol Kaufmann reported that she is part of the emergency government, and the group recently went through refining their 5-year plan. She also handles the filing of the recycling grant. This past year the town received \$15,594.40, which is based on the year-end report she files showing how much our town recycles. This grant money we receive goes toward keeping the recycling cost down in our tax bills. The more we recycle the more money the town receives lowering our town levy. Our hauler, Veolia, provides us with some of the numbers for that report. Last year there were 265/tons of mix recyclable that averages to 187/pounds per household. Our town recycles an incredible amount. There were 15/tons of yard waste. These types of numbers go into the annual recycling grant report. Kaufmann also is sits on the Town of Oshkosh Planning and Zoning Commission.

Jim Erdman explained what the Stormwater State mandate is all about and the processes the town had to go through in order to comply. Our town was able to file for a grant in a group effort with some other towns. The grant was accepted by the State and those funds will lessen the cost burden to our taxpayers. Erdman spoke about the Hwy 41 improvement plan that will be starting soon. The town is working with the DOT on the noise resolution. Construction at some point will take place in the evenings to expedite the process, but there may be some areas that could be affected by the evening noise. The town will provide the DOT with an address list that letters can be sent to property owners warning of the possible noise. The town was also contacted to purchase a .8 acre strip of land along Hwy 41 that is needed for the project. They are offering \$1700. He checked with the Wisconsin Towns Association on the procedure the town should take. The DOT could take over the land by eminent domain. The town board did accepted the purchased offer yesterday at a regular town board meeting, but the Wisconsin Towns Association recommended taking a vote during at the annual meeting. By working with the DOT, we were able to have them lower the culvert going across 41, so that Hwy 41 doesn't act as a dam. Shoreland zoning may be coming back again. There has been 12 re-drafts so far regarding NR-115. Our town board will keep an eye on the developments. Erdman also mentioned that the board has been active on passing legislation that the town's plan actually means something and working on having Smart Growth laws to be consistent. Erdman talked about what other municipalities have done on boundary agreements and current condition of our town.

MOTION MADE STEVE KAROW, PHIL GRUNDY SECONDED, TO SELL THE .8 ACRE STRIP OF TOWN LAND THAT THE DEPARTMENT OF TRANSPORTATION REQUESTED IN THE AMOUNT OF \$1700 REGARDING THE US41 CONSTRUCTION PROJECT. MOTION WAS PASSED BY UNANIMOUS VOTE.

CHAIRMAN REPORT by Jerry Frey

Jerry Frey reported that the board went on road review April 6, 2009. Most roads are in good shape. Repairs will be mostly crack sealing and some ditching. The town now hosts a Gold Cross ambulance at the town hall. The board has been working out how to house the ambulance on a year-round basis. The board met with Clearly Buildings earlier today to see what it would cost to make an addition onto the recycling building.

They will submit an estimate. Supervisor Erdman already covered many of the topics Frey had noted to bring up during this Annual Meeting.

- Approve renewal appointments of Town of Oshkosh Planning and Zoning Commissioners of Don Lehmann and Alfred Ganther Jr.

MOTION BY SHARON KAROW, BOB PLUMMER SECONDED, TO APPROVE RENEWAL APPOINTMENTS OF DON LEHMANN AND ALFRED GANTHER JR TO THE PLANNING AND ZONING COMMISSION EXPIRING AT THE ANNUAL MEETING OF 2012 (3-YEAR TERM). MOTION WAS CARRIED BY UNANIMOUS VOTE.

VOLUNTEER FIRE DEPARTMENT REPORT by Phillip Grundy

Phil Grundy reported that calls were up from the prior year with a total of 65 calls in 2008.

Fire Calls:

- 4 false alarms (alarm companies)
- 5 possible or actual structure fires
- 2 carbon monoxide
- 13 vegetation fires
- 2 mutual aid calls
- 9 public service calls (Assist with ice/water rescue, water in basement, smells of gas)

Vehicle Calls:

- 25 10-50 calls (secure scene, traffic control, assist 1st responders, and jaws)
- 3 vehicle fires
- 2 vehicle fire false alarms

Grundy spoke about the department's current equipment condition and a direction he would like to see happen. He thinks the tanker stored in the recycling building should be sold, maybe scrap the idea of renovating the truck with a new cab on the small truck that will cost about \$40,000, and look into the purchase of a new fire truck with a larger cab. A new truck could cost between \$200,000 and \$250,000.

If the tanker is sold, there would be no need to expand the recycling building and the town could save on that expense. Grundy said that he knows of a municipality that would be interested in purchasing the small truck. That could be sold for possibly \$95,000 that could go towards the purchase of a new truck.

Grundy will go over the department's wish list for a new truck with the members and collect information on options and on estimates. The board and the VFD will meet on Tuesday, May 5th at 4:00 p.m. to discuss possible bidding for a new truck and what it would all include.

FIRST RESPONDER REPORT by Steve Hill

Steve Hill reported that all responders are equipped with lights and sirens. The first responders are in the process of updating the defibrulators units because the protocol have changed and they are in the process of pricing GPS navigator systems for

members. The navigator systems would be a less expensive alternative to posting addresses at every household as discussed at prior meetings.

There were 81 calls in 2008. The breakdown is as follows:

- Bleeding – 1
- Breathing Dif – 11
- Chest Pain – 5
- Choking – 2
- Diabetic – 1
- Fall – 9
- PNB – 4
- Sick – 11
- Seizure – 2
- Stroke – 3
- Unconscious – 2
- 10-50 – 30

Hill's report was broken down into call by month that is attached to these minutes.

REPORTS BY OTHER SUB-COMMITTEES, DEPARTMENTS, OR ENTITIES OF THE TOWN.

Sharon Karow, Town Planning and Zoning Commission,
Sharon Karow reported that they are a group of 7 members that make recommendations to the town board on zoning changes and variances. For the year 2008 they had 3 zoning changes and 2 text amendments to the Winnebago County Town/County Zoning Ordinance. The zoning changes were for land located on Country Rd. T, Green Valley Rd. and County Rd. S. The text amendments were for the Town of Menasha and the other for the Town of Oshkosh.

OPEN FOR PUBLIC COMMENT, QUESTIONS, OR MAKE DECISIONS AS DEFINED UNDER THE WI STATUTES.

For next year's Annual Meeting, the board wants to send out notices by postcards.

Set next year Annual Meeting date, April 13, 2010.

MOTION MADE BY PHIL GRUNDY, STEVE KAROW SECONDED, TO SET YEAR 2010 ANNUAL MEETING TO TUESDAY, APRIL 13, 2010 AT 7:00 P.M. AT THE TOWN HALL. MOTION CARRIED UNANIMOUSLY.

MOTION MADE BY STEVE KAROW, SECONDED BY PHIL GRUNDY, TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 9:25 p.m.

Jeannette Merten, Town Clerk

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